

## AGENDA

Norton City Council

November 19, 2013

6:00 P.M.

1. Roll Call
2. Invocation – Rev. John Ellington
3. Pledge of Allegiance
4. Approval of Minutes
  1. Regular Meeting of October 29, 2013
5. Audience for Visitors
6. Old Business
  - A. Discussion of Water Reserves.
7. New Business
  - A. An Update on the Clinch River Valley Initiative.
  - B. Update on the 15<sup>th</sup> Street Repairs by Norton Community Hospital.
  - C. A Request to Refund Erroneously Assessed Personal Property Taxes.
  - D. Confirmation of a Check(s)/Transfer(s) in Excess of \$100,000.
  - E. Closed Meeting to Discuss Personnel as Per Section 2.2-3711 (A) (1) of the Code of Virginia, as Amended.

1. Appointment to the Building Code Board of Appeals to Fill The Unexpired Term of Mike Reed Who Has Resigned.

To 2/18/2015

2. Appointment of a Student Representative to the Wise County/City of Norton Youth Services Board to Fill the Unexpired Term of Logan Dean.

To 7/1/2014

8. Comments by the City Manager, City Attorney, and City Council.

9. Adjournment.

The rescheduled meeting of the Norton City Council was held on Tuesday, October 29, 2013 at 6:00 p.m. in the Municipal Council Chambers with Mayor William Mays presiding.

Present: William Mays, Joseph Fawbush, and Terry Roop

Absent: Mark Caruso and Joseph Hunnicutt

Also Present: Fred L. Ramey, Jr., City Manager and Bill Bradshaw, City Attorney

The invocation was given by Father Tim Drake and was followed by the pledge led by Fire Chief D. C. Mullins and members of the Norton Fire Department.

Upon a motion by Councilman Fawbush, seconded by Councilman Roop, and passed by unanimous vote, Council moved to adopt the minutes of the October 1, 2013 meeting as presented. 25943

There was no response to the Mayor's call for visitors. 25944

Mr. Ramey advised Council that as of October 27th the City has a combined total in both reservoirs of 78.3 million gallons. At their previous meeting, the combined total was 92 million gallons. The City Administration continues to closely monitor this situation and will keep Council informed. 25945

The City Manager recognized Fire Chief D. C. Mullins who presented Council with a list of the working officers of the Department for the fiscal year 2013/2014. He advised the only change on this list was the addition of a fourth lieutenant, Tim Couch. He asked Council's support in approving this group of volunteers.

Chief Mullins then introduced each member that was present and advised Council that they represent many years of service to the City and the Department. 25946

Mayor Mays thanked each member for their years of dedicated service to the City as did Councilmen Fawbush and Roop.

Upon a motion by Councilman Roop, seconded by Councilman Fawbush, and passed by unanimous vote, Council moved to approve the list of working officers for the fiscal year 2013/2014 as presented by Fire Chief Mullins. At this time, a standing ovation and round of applause was given to the firefighters.

Mr. Wally Witt, the City's representative to the Cumberland's Airport Commission, was present to give Council an update. Mr. Witt handed each member of Council a booklet on Virginia's Airport System. 25947

At this time, Councilman Hunnicutt took his seat on Council. 25948

He advised that the airport was established by an act of the General Assembly in 1958, is classified as a regional airport for General Aviation, and gave a brief history. With the third longest runway in the 9<sup>th</sup> Congressional District, and after a recent economic impact

within six months for Amy Mullins, 6312 Hatfield Road in the county section of West Norton.

A request for approval of a transfer to the Norton City Schools in the amount of \$250,000 was the next item on the agenda.

Upon a motion by Councilman Fawbush, seconded by Councilman Hunnicutt, and passed by unanimous vote, Council moved to approve a transfer to the Norton City Schools in the amount of \$250,000 for the purpose of covering September payroll. (Insert – Councilman Roop’s Disclosure Form) 25953

Upon a motion by Councilman Fawbush, seconded by Councilman Hunnicutt, and passed by unanimous roll call vote, Council moved to go into closed meeting to discuss personnel as per Section 2.2-3711 (A) (1) of the Code of Virginia, as Amended, and the discussion concerning a prospective business or industry where no previous announcement has been made of the business’ interest in locating in the City as per Section 2.2-3711 (A) (5) of the Code of Virginia, as amended. 25954

Mayor Mays declared Council in closed meeting.

Upon a motion by Councilman Hunnicutt, seconded by Councilman Fawbush, and passed by unanimous vote, Council moved to go back into open meeting. 25955

Mayor Mays declared Council back in open meeting.

The Clerk polled each member of Council as to the Certification of Closed Meeting with each answering yes. The Clerk then read A Resolution of the Certification of Closed Meeting. 25956

Upon a motion by Councilman Hunnicutt, seconded by Councilman Fawbush, and passed by the following unanimous vote: YES – Hunnicutt, Fawbush, Roop, Mays, NO – None, ABSENT – Caruso, Council moved to adopt A Resolution of the Certification of Closed Meeting. (Insert)

Mayor Mays opened the floor for nominations to the Wise County/City of Norton Youth Services Board to fill an unexpired term which will end on May 2, 2016. Councilman Roop nomination Madison Fultz. 25957

Upon a motion by Councilman Fawbush, seconded by Councilman Hunnicutt, and passed by unanimous vote, Council moved that the nominations cease.

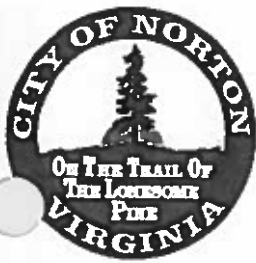
Mayor Mays declared Madison Fultz appointed to the Wise County/City of Norton Youth Services Board to fill an unexpired term which will expire on May 2, 2016.

Mayor Mays opened the floor for nominations to the Appalachian Juvenile Commission for a two year term which will expire on November 30, 2015. 25958

Councilman Hunnicutt nominated James Lane to be reappointed to this Board.

Upon a motion by Councilman Fawbush, seconded by Councilman Roop, and passed by unanimous vote, Council moved that the nominations cease.

Mayor Mays declared James C. Lane reappointed to the Appalachian Juvenile Commission for a two year term which will expire on November 30, 2015.



City of Norton  
Water Treatment Plant  
619 High Knob Road  
P.O. Box 618  
Norton, Virginia 24273-0618



OFFICE OF WATER TREATMENT  
SUPERINTENDENT  
(276) 679-1205  
Fax: (276) 679-3510  
E-Mail: andrewg@nortonva.gov

To: Fred L. Ramey, Jr., City Manager  
From: Andrew Greear, Water Treatment Acting Superintendent  
Date: 11-12-13

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Upper Lake:  
44.3 Million Gallons

Lower Lake:  
28.0 Million Gallons

TOTAL:  
72.3 Million Gallons

Precip:  
November to date: 0.94 inches

Thanks.

## Fred Ramey

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**From:** Andrew Greear <andrewg@nortonva.gov>  
**Sent:** Tuesday, November 05, 2013 4:55 PM  
**To:** Fred Ramey  
**Subject:** Lake report

Fred,

Upper lake - 46.5 million gallons  
Lower lake - 28.5 million gallons  
Total - 75.0 million gallons

Rainfall October to date - 2.18 inches

0.55 inches of that rainfall total has fell in November.

Thanks  
Andrew

Sent from my iPhone

7-A



# Inter-Office Memo

To: Mayor and City Council  
From: Fred L. Ramey, Jr., City Manager  
CC:  
Date: November 15, 2013  
Re: Update on the Clinch River Valley Initiative

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Recently I received a request from the Clinch River Valley Initiative (CRVI) to be placed on the agenda to update City Council on their efforts.

Thank You.



7-B

November 14, 2013

Fred Ramey  
P. O. Box 618  
Norton, VA 24273

Dear Mr. Ramey,

As you know, the City of Norton possesses a right-of-way through the property on which Norton Community Hospital ("the Hospital") is located. 15<sup>th</sup> Street is located on that right-of-way and there has been some slippage and water run-off which has resulted in the Hospital having to excavate and remediate a good portion of earth to address these issues. The Hospital wants to advise the repairs being contemplated are not to VDOT specifications. As you know, 15<sup>th</sup> Street is shown on City plans but it has never actually been constructed or maintained by the City. Also, the area that was built with the blessing of the City Council in 2011 now requiring repair was not constructed to VDOT specifications.

Therefore, the Hospital requests this matter be placed on the agenda at your next meeting to give an opportunity to you and the City Council to ask questions concerning the repairs and to also request concurrence to the proposed repairs. It is my understanding that your next regularly scheduled meeting is set for November 19, 2013, at 6:00 p.m. Please let me know of any particular information you wish to be presented at the meeting.

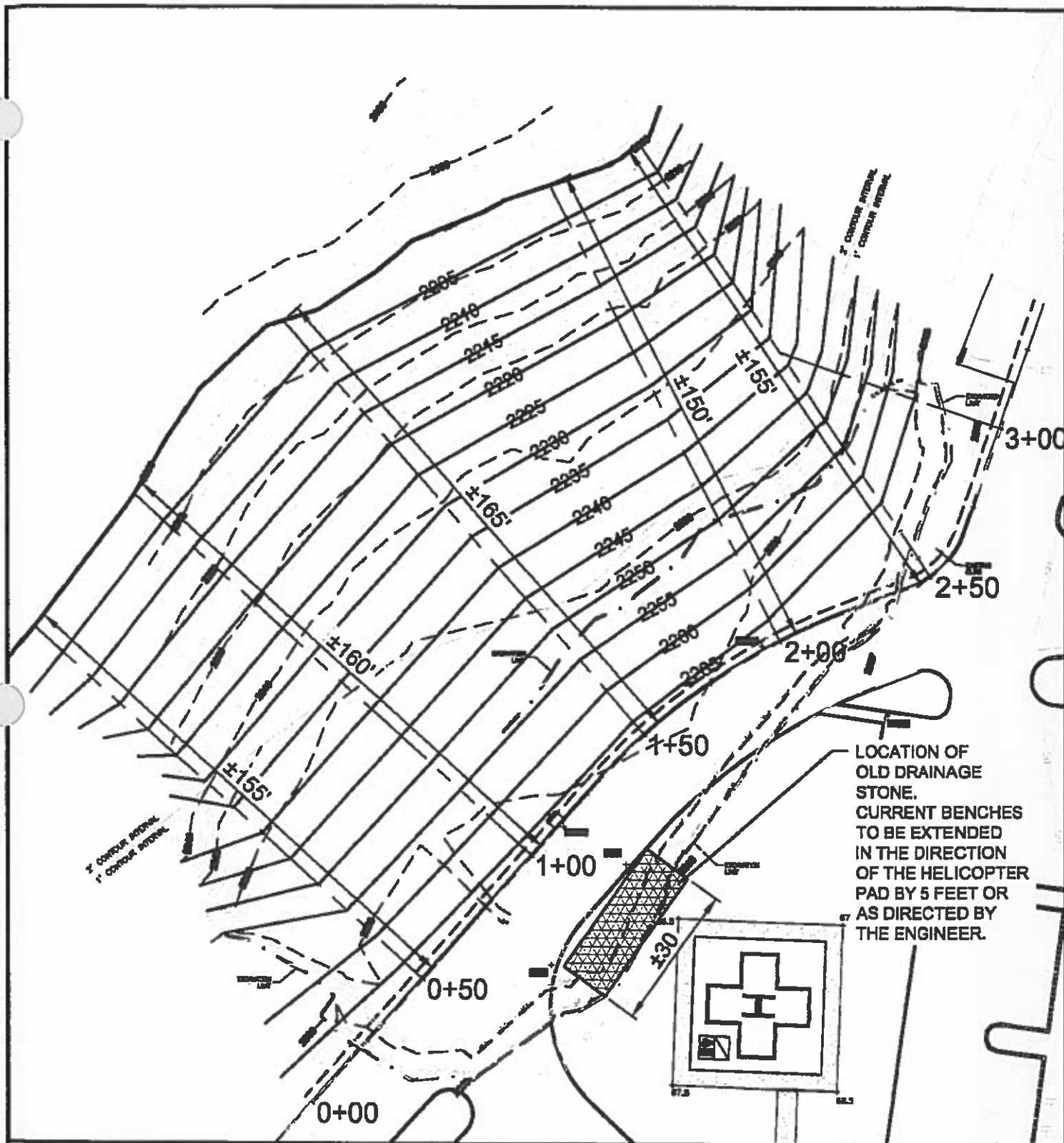
Sincerely,



Mark Leonard, CEO & VP  
Norton Community Hospital

c: Freddie Mullins, Hospital Attorney  
Stacey Ely, Community & Government Relations, Director-VA.





**Foundation Systems  
Engineering, P.C.**

Geotechnical Engineering and Consulting

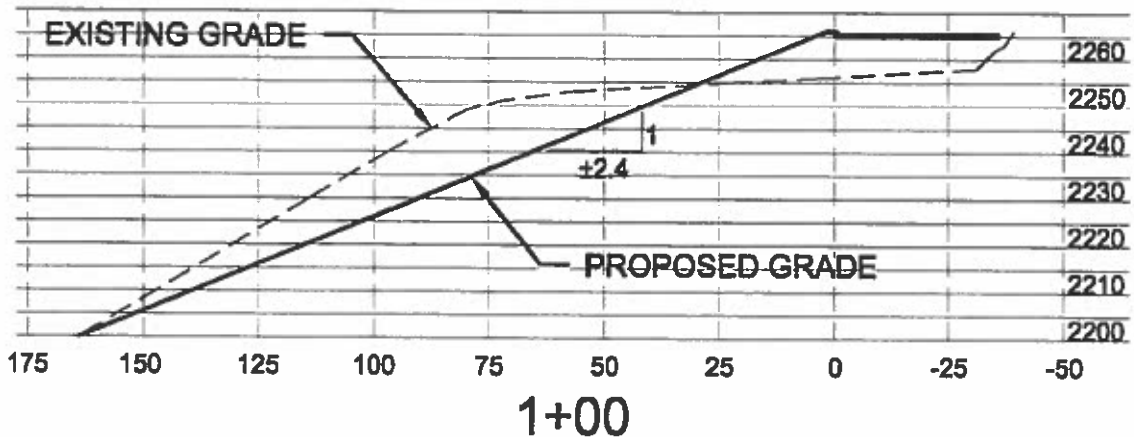
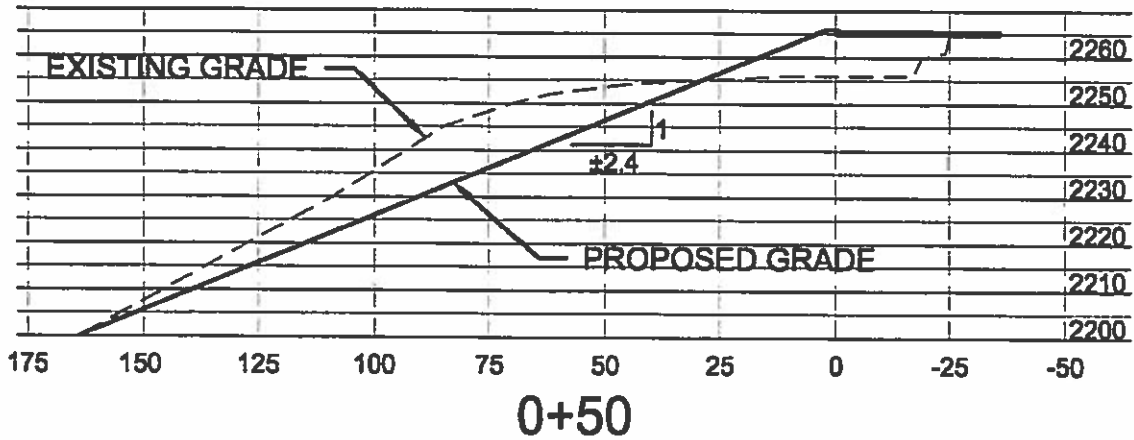
**SLOPE REGRADING PLAN  
NORTON COMMUNITY HOSPITAL  
HELIPAD ACCESS ROAD REPAIRS  
NORTON, VIRGINIA**

FOR: MSHA	
DRAWN BY: HWI	NOTES:
PROJ #: 212397	
SCALE: 1" = 40'	DATE: VARIES
	DWG #: GRADING

P.O. BOX 5267  
KINGSPORT, TN 37683

423-239-9226  
FAX 239-8677

www.fsapc.com



**Foundation Systems**  
**Engineering, P.C.**  
 Geotechnical Engineering and Consulting

**SLOPE REGRADING SECTIONS 1/3**  
**NORTON COMMUNITY HOSPITAL**  
**HELIPAD ACCESS ROAD REPAIRS**  
 NORTON, VIRGINIA

FOR: **MSHA**

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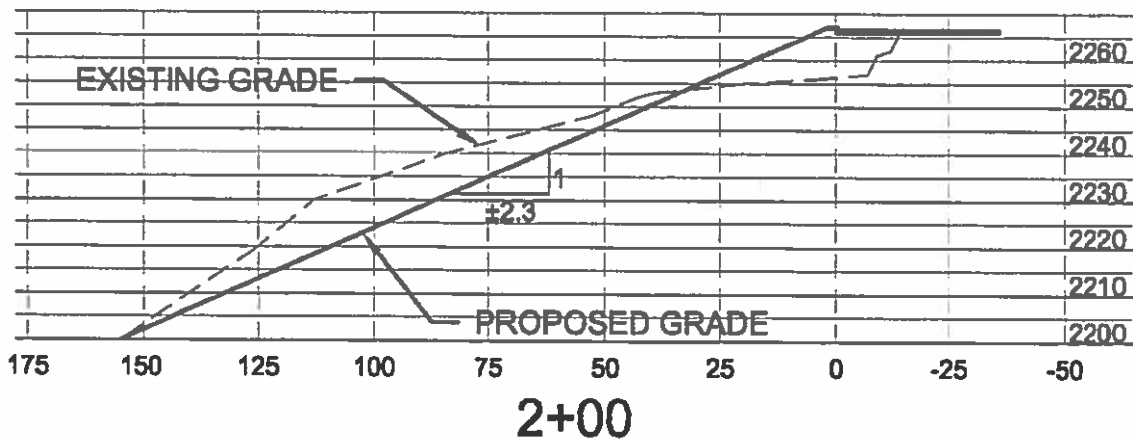
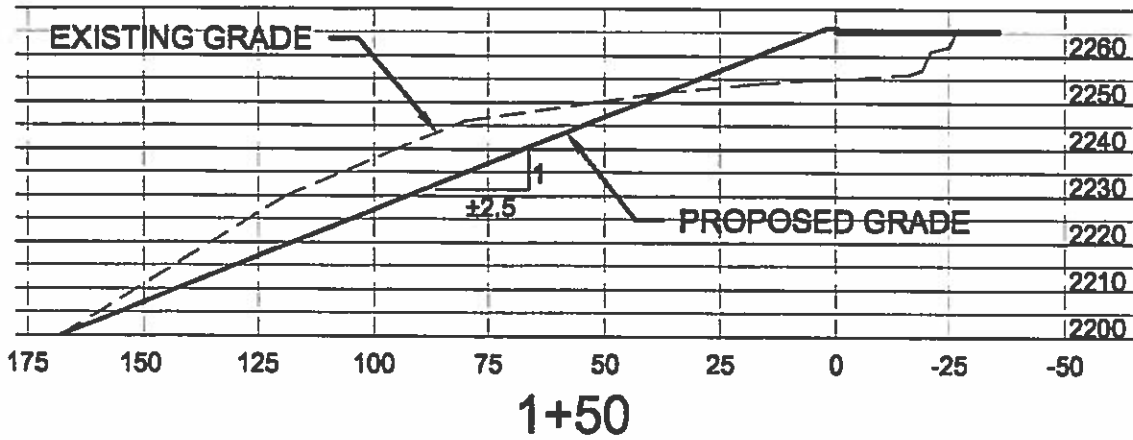
DRAWN BY: **HWI** NOTES:

PROJ #: **212397**

SCALE: **1" = 40'**

DATE: **VARIES**

DWG #: **SECT 1/3**



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**SLOPE REGRADING SECTIONS 2/3  
NORTON COMMUNITY HOSPITAL  
HELIPAD ACCESS ROAD REPAIRS  
NORTON, VIRGINIA**

**FOR: MSHA**

P.O. BOX 5267  
KINGSPORT, TN 37663

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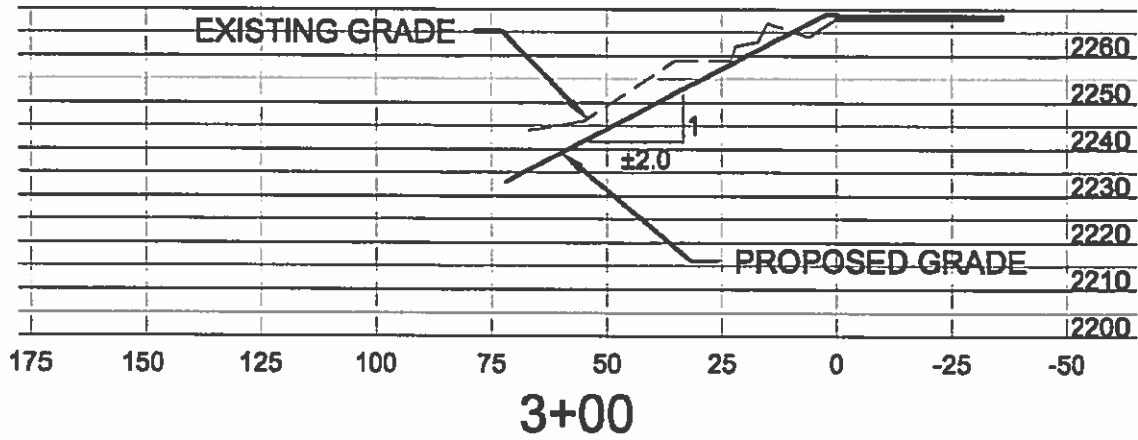
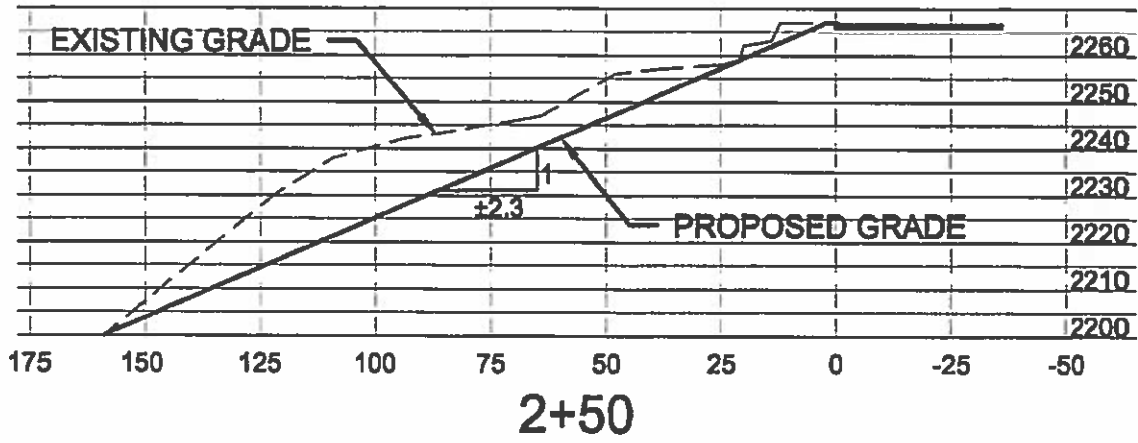
**DRAWN BY: HWI** **NOTES:**

**PROJ #: 212397**

**SCALE: 1" = 40'**

**DATE: VARIES**

**DWG #: SECT 2/3**



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Geotechnical Engineering and Consulting

**SLOPE REGRADING SECTIONS 3/3  
NORTON COMMUNITY HOSPITAL  
HELIPAD ACCESS ROAD REPAIRS  
NORTON, VIRGINIA**

FOR: **MSHA**

P.O. BOX 5267  
KINGSPORT, TN 37663

423-239-9226  
FAX 239-8677

www.fsapc.com

DRAWN BY: **HWI** NOTES:

PROJ #: **212397**

SCALE: **1" = 40'**

DATE: **VARIES**

DWG #: **SECT 3/3**

**GENERAL NOTES:**

1. THE SECTIONS SHOWN ON THESE EXHIBITS WERE PREPARED BASED ON A TOPOGRAPHIC SURVEY PREPARED BY TODD JOHNSON, RLS.
2. THE CONTRACTOR IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FOR CONSTRUCTION.
3. GRADED SLOPES SHALL NOT EXCEED 2 FEET HORIZONTAL TO 1 FOOT VERTICAL.
4. UNIFORM TRANSITIONS SHALL BE PROVIDED BETWEEN CROSS SECTIONS AND OTHER AREAS REQUIRING TRANSITIONS TO EXISTING TOPOGRAPHY SUCH THAT FINAL CONFIGURATIONS ARE STABLE AND AESTHETICALLY ACCEPTABLE.
5. ALL GRADEWORK SHALL BE DONE IN A MANNER TO INSURE PROPER EROSION CONTROL, ROUTING AND INCORPORATION INTO EXISTING DRAINAGE PATTERNS.
6. SILT FENCES OR BRUSH BARRIERS SHALL BE PROPERLY CONSTRUCTED ALONG THE CONTOUR DOWNSLOPE OF DISTURBED AREAS AS NECESSARY TO MINIMIZE EROSION AND SEDIMENTATION OF DOWNSLOPE AREAS.
7. ALL DISTURBED AREAS SHALL BE PROPERLY MANAGED DURING CONSTRUCTION AND REVEGETATED UPON COMPLETION.
8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE REMOVAL AND LEGAL DISPOSAL OF ALL MATERIALS REMOVED FROM THE WORK AREA.



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**REGRADING NOTES  
NORTON COMMUNITY HOSPITAL  
HELIPAD ACCESS ROAD REPAIRS  
NORTON, VIRGINIA**

**FOR: MSHA**

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KINGSPORT, TN 37663

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[www.fsepc.com](http://www.fsepc.com)

**DRAWN BY: HWI** **NOTES:**

**PROJ #: 212397**

**SCALE:**

**DATE: VARIES**

**DWG #: NOTES**



7-C

*Judy K. Miller*  
Commissioner Of The Revenue  
City of Norton

P.O. Box 347  
Norton, Virginia 24273-0347

Phone (276) 679-0031  
Fax (276) 679-3510

Date: October 25, 2013  
To: Barbara Muir  
Treasurer, City of Norton  
From: Judy K. Miller *JKM*  
Commissioner of the Revenue  
Subject: 2013 Personal Property

<u>Name</u>	<u>Year</u>	<u>Reasoning</u>	<u>Amt. Of Refund</u>
John Asbury, Jr.	2013	Sold Vehicle Per DMV 8/12	\$12.14(PP Tax) <u>20.00</u> (License Fee)
<b>Total Amount Due to Taxpayer</b>			<b>\$32.14</b>

If you need any additional information, please let me know.

Thanks.

cc: Fred Ramey  
City Manager



# NORTON CITY SCHOOLS

SCHOOL BOARD

PO BOX 498

22 TENTH STREET

NORTON, VA 24273-0498

TIM CASSELL

*CHAIRPERSON*

STEVE CHILDERS

*VICE-CHAIRPERSON*

VALERIE BROWN


MARK LEONARD

SHERRY ADAMS

DIVISION SUPERINTENDENT

JEFF COMER

TO: Jeff Shupe

FROM:  Yvonne Isom, Finance Manager

SUBJECT: Request For Funds

DATE: November 1, 2013

7-10

The Norton City Schools request a deposit of City Funds in the amount of \$250,000.00 to cover October fringes.